Contact Information:

Education

Doctorate in Education, K-12 Leadership, University of Southern California, Los Angeles CA, May 2012 Master's Degree in Education Administration, San José State University, San José, CA, June 2003 Master's Degree in Labor Relations, University of Massachusetts, Amherst, MA, June 1984 Bachelor of Arts with Honors, Sociology and Politics, University of California, Santa Cruz, CA, June 1978

Credentials

California Clear Administrative Services Credential (Valid until May 1, 2026) California K-12 Multiple Subject Teaching Credential (Valid until May 1, 2026) Bilingual Crosscultural Language & Academic Development Certificate

Professional Experience

Superintendent, Lawndale Elementary School District, Lawndale, CA 2017-2022

- Lead K-8 district with eight schools, preschool and extended day programs, dual immersion programs
- Reported to five-member Board of Trustees, implement district policy and goals
- Lead Superintendent's cabinet, direct supervision of Assistant Superintendents of Human Resources, Business and Educational Services, Supervise eight school principals
- Oversaw district budget of \$80 million
- Lead 36-member district Leadership Team to improve student outcomes through collaborative, equity-focused decision-making systems
- Oversaw negotiations and labor relations with classified and certificated bargaining units
- Provided robust parent and student engagement programs

Assistant Superintendent, Educational Services, Lawndale Elementary School District, 2009-2017

- Served as member of superintendent's cabinet, provide reports to Board of Trustees on educational matters
- Provided leadership in aligning curriculum, instruction & assessment, integration of general and special education programs for nine schools, partnerships in arts and music and physical fitness/wellness
- Supervised Pre-School Program, Categorical Programs, Instructional Technology, Professional Development,
 Parent and Community/Civic Partnerships
- Collaborated effectively with Human Resources and Business departments and collective bargaining leaders to ensure fiscal and programmatic alignment in support of effective instruction and increased achievement
- Developed and sustained community partnerships in support of health and education initiatives
- Attended DELAC, DPAC and PTA Council meetings, engage with and report to parent leadership
- Lead robust professional development system focusing on building instructional leadership systems
- Initiated classroom observation protocol supporting professional development initiatives
- Lead District Response to Intervention and Progress Monitoring systems; one of two district demonstration projects for Positive Behavioral Support and Intervention for Los Angeles County

Principal, Marengo Elementary School South Pasadena Unified School District, South Pasadena, CA 2007-2009

- Provided leadership and supervision of staff, faculty and 650 students
- Lead professional development, conducted classroom observations utilizing the Marzano/McREL system, conducted teacher and staff evaluations
- Provided leadership of three parent advisory groups and 500-member PTA
- Participated in and provided leadership in District Budget Advisory Committee, Bullying Prevention initiative,
 District GATE Committee, District Arts for All

Santa Cruz City Schools, Santa Cruz, CA, 1996 – 2007

Director of Special Projects-Categorical Programs, 2004-2007

- Managed state and federal categorical funds and programs. Established significant district reforms in programs and services to Title I students and English Learners
- Established teacher coaching model and collaborative English Learner Study Groups
- Established professional development program for parents of immigrant and English Learner students;
 increased DELAC participation by 200% in two years
- Coordinated Categorical Program Monitoring Review and LEA Plan revision
- Provided leadership and guidance in development Single Plans for Student Achievement
- Provided professional development and reporting for Board, principals, teachers and staff

Principal, Branciforte Elementary School, 2003-2004

- Provided supervision and leadership of faculty and staff, implementing instructional reforms to ensure access and equity for all students. Established Dual Language Immersion program, increased English Learner parent engagement and leadership
- Provided research-based professional development aligned with Single Plan for Student Achievement and district goals. Key member of the District Transition Team and Strategic Planning Team.
- Board of Trustees closed school in spring of 2004

<u>Director of Student Support Services, Jan-June 2003</u>

- Organized and lead Student Attendance Review Board and truancy mediation
- Managed open enrollment, intra-district transfers and Attendance Incentive Program
- Facilitated meetings of counselors and assistant principals for five middle and high schools
- Collaborated with juvenile justice and community partners to ensure all students received access to appropriate educational supports, resulting in graduation

Director of Curriculum and Staff Development, 2001-2002

- Developed K-12 systems of professional development and collaborative learning, focused on effective instruction, Content Standards and District Strategic Plan
- Conducted K-12 textbook adoption process in math, language arts and science
- Provided teacher instructional leadership in content areas, led teacher curriculum committees

Title VII Coordinator, Branciforte Elementary School, 1997-2001

- Implemented Comprehensive School Reform grant of \$1.3 million over five years
- Provided research-based professional development on effective programs for English Learners
- Increased parent engagement, established parent center
- Provided parent education in supporting early literacy skills in children

Bilingual Teacher, Branciforte Elementary School, 1996-1997

- Provided cross-grade level collaborative teaching
- Provided Spanish language instruction in core content areas
- Participated on Site Council and Leadership Team
- Participated in development and implementation of Peacebuilder's Program

Bilingual Teacher, Cerritos Elementary School, Glendale Unified School District, 1993-1996

- First, second and third grade collaborative teaching, Spanish language instruction in core content areas
- Recipient of Teacher of the Year Award, Assistant to Principal for faculty professional development
- Conducted "Megaskills" parent education, Family Math, Family Science, Recipient of National Science
 Foundation Grant, Elementary Physical Science

Bilingual Teacher, Euclid Avenue Elementary School, Los Angeles Unified School District, 1990-1993

- Collaborative team teaching, Spanish language instruction core content areas, grades K-2
- Member of Principal Advisory Team

Consultant Experience - Educational Leadership

Latin American Studies Association, Univ. of Pittsburgh, Pittsburgh, PA 2002 San Diego Magazine, San Diego, CA 2002 Lakeview Middle School, Watsonville, CA 1999-2002 Partners in School Innovation, San Francisco, CA 2001-2002

Professional Experience - Labor Relations

Union Representative, Union of American Physicians & Dentists, Los Angeles, CA, 1988-1990 Union Representative and Health Services Division Director, Service Employees International Union, Local 660, Los Angeles, CA, 1985-1988

Training and Certification

California School Board Association, Masters in Governance Institute

Public Service and Professional Memberships

Association of Supervision and Curriculum Development
Association of California School Administrators – Strategic Planning Team Member
American Association of School Administrators
California Association of Latino Superintendents and Administrators

Publication

Hamilton, E. (2012). *The Role of the Superintendent in Ensuring School Board Focus on Student Achievement.* (Doctoral Dissertation). University of Southern California, Los Angeles.

Skills

Bilingual Spanish/English

References	
Dr. Ellen Dougherty, Former Superintendent Lawndale Elementary School District Executive Consultant, Leadership Associates	Cell
Dr. Ralph Porras, Superintendent Pacific Grove Unified School District	Work
Dr. Kent Bechler, Executive Director Leadership Associates	Cell
Dr. Cesar Morales, Associate Superintendent Ventura County Office of Education	Cell
Tanya Krause, Superintendent Scotts Valley Unified School District	Work