



# Environmental Charter Schools

## Audit Committee Meeting

By Teleconference/Zoom

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### Date and Time

Monday December 9, 2024 at 9:30 AM PST

### Location

Zoom: <https://us06web.zoom.us/j/86760007753?pwd=l6eUWaKaNs0MrfcsWZlgxqLaOcnicb.1>

*Alternative access:*

- Two-way Teleconference Locations: 2625 Manhattan Beach Blvd #100, Redondo Beach, CA 90278 | 200 1 Palm Ave, Manhattan Beach, CA 90266 | 1943 Yosemite Rd, Berkeley, CA 94707 | 13885 Dogleg Ln, Broomfield, CO 80023
- Dial-In: 669 900 6833, Meeting ID: 67 6000 7753, Passcode: 568454

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### Audit Committee Members

Mr. Anthony Jowid - Chair

Mr. Kennedy Hilario

Dr. Madhu Chatwani

### Audit Committee Charter

- Recommend appointment, retention and termination of the independent auditor to the Board on an annual basis or at the end of a multi-year agreement;
- Review and discuss with the independent auditor any material risks and weaknesses in internal controls identified by the auditor and the adequacy of ECS's accounting and financial reporting processes. Solicit

recommendations from the independent auditor for the improvement of ECS's internal control procedures and particular areas where new or more detailed controls or procedures are desirable;

- Resolve any disagreements between management and the auditor regarding financial reporting and other matters;
- Pre-approve all auditing and non-audit services performed by auditors.

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS**

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

### **FOR MORE INFORMATION**

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For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

## Agenda

|   | Purpose | Presenter     | Time           |
|---|---------|---------------|----------------|
| <b>I. Opening Items</b>   |         |               | <b>9:30 AM</b> |
| <b>A.</b> Record attendance   |         | Anthony Jowid | 1 m            |
| <b>B.</b> Call the Meeting to Order   |         | Anthony Jowid | 1 m            |
| <b>C.</b> Approve agenda  | Vote    | Anthony Jowid | 1 m            |
| <b>II. Presentations from the Floor</b>   |         |               | <b>9:33 AM</b> |
| <b>A.</b> Presentation from the floor on non agenda items FYI   |         |               |                |
| <p>Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each).</p> |         |               |                |
| <b>B.</b> Presentations from the floor on agenda items FYI  |         |               |                |
| <p>Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).</p>         |         |               |                |
| <b>III. Discussion Items / Updates</b>  |         |               | <b>9:33 AM</b> |
| <b>A.</b> 23/24 audit report draft review   | Discuss | Anthony Jowid | 15 m           |
| <ul style="list-style-type: none"> <li>• 23/24 audit report draft</li> <li>• Required board communication</li> </ul>  |         |               |                |
| <b>B.</b> Audit committee next steps  | Discuss | Anthony Jowid | 5 m            |

Purpose

Presenter

Time

- 23/24 audit report action items (if applicable)

**IV. Action Item**

**9:53 AM**

- A.** Recommend board approval of 23/24 audit report

Vote

Anthony Jowid

6 m

- Attached in Discussion Items / Updates III.A agenda item

**V. Closing Items**

**9:59 AM**

- A.** Adjourn Meeting

Vote

Anthony Jowid

1 m