



Environmental Charter Schools

Board of Directors' Meeting

By Teleconference/Zoom

Date and Time

Thursday January 26, 2023 at 5:00 PM PST

Location

Zoom: <https://us02web.zoom.us/j/147466498?pwd=MnB5Vkc4aG41OEZ1dDdtcWoxQjV0dz09>

OR

Dial-In: (669) 900-6833, Meeting ID: 147 466 498, Passcode: 133043

Two-way Teleconference Location: 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278

ECS Board Members	Term and End Date
Mr. Anthony Jowid, President.....	3 years June 30, 2025
Dr. Denise Berger, Secretary.....	3 years June 30, 2023
Ms. Zena Fong.....	2 year June 30, 2023
Ms. Jenina Ramirez.....	3 years June 30, 2024
Dr. Madhu Chatwani.....	3 years June 30, 2023
Mr. Kennedy Hilario.....	3 years June 30, 2023
Dr. Betsy Hamilton.....	3 years June 30, 2025
Lawndale Elementary School District Representative, Rotating Position	

ECS Staff

Ms. Farnaz Golshani-Flechner, Superintendent
Ms. Danielle Kelsick, Deputy Superintendent of Instruction
Ms. Alison Diaz, Director of Growth and Sustainability (Facilities)

Ms. Tracy Bondi, Director of Finance
Mr. Jeremiah David, Director of Compliance and Operations
Ms. Sarah Jamieson, Director of Human Resources
Mr. Michael Martucci, Director of Student Services
Ms. Jen Fenton, Director of Health and Safety
Ms. Lucia Bañuelos, Principal at ECHS-Lawndale
Dr. Geneva Matthews, Principal at ECMS-Inglewood
Mr. Dave Trejo, Principal at ECMS-Gardena
Dr. Cindy Guardado, Principal at ECHS-Gardena

Mission:

Reimagine public education in low-income communities of color to prepare conscious, critical thinkers who are equipped to graduate from college and create a more equitable and sustainable world.

Values:

JUSTICE - We examine bias, racism, and prejudice. We deliver culturally-responsive curricula. We succeed when students' race and class cease to predict their level of achievement.

COMMUNITY - We care. We collaborate. We respect the rights and voices of our stakeholders.

CURIOSITY - We question. We explore. We innovate.

SUSTAINABILITY - We think globally and act locally. We adapt. We encourage systems thinking to create a sustainable future.

LEADERSHIP - We listen. We think critically. We advocate. We shift public discourse. We are our own superheroes.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT BOARD MEETINGS

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only. The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Board on any topic or subject matter that falls within the Environmental Charter School's purview. Speakers may sign up in

person immediately prior to the beginning of the Board meeting by turning in a Speaker Form (available at the check-in table in English and Spanish).

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Board allows a maximum of 10 minutes to each subject as determined by the Board's presiding officer.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5. Previous board meeting minutes may be viewed on the Board On Track public portal website at <https://app2.boardontrack.com/public/3tHo3u/home>.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A. Record attendance and guests		Anthony Jowid	1 m

- Herb Sims, DEI Lead at Northrop Grumman ([Linked In Profile](#), [Bio](#))
- Mason Williams, Global Head of DEI at Mattel Inc. ([Linked in Profile](#))

	Purpose	Presenter	Time
B. Call the Meeting to Order		Anthony Jowid	1 m
C. Approve the agenda	Vote	Anthony Jowid	1 m

- [Version en español](#)

II. Presentations from the Floor

5:03 PM

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| A. Presentations from the floor on non-agenda Items | FYI |
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| B. Presentations from the floor on agenda items | FYI |
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Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

III. Discussion Items / Updates

5:03 PM

A. Opener	Discuss	Farnaz Golshani-Flechner	10 m
B. Action item: elect prospective board member(s) to ECS Board	Vote	Prospective board member(s)	5 m

- Herb Sims, DEI Lead at Northrop Grumman ([Linked In Profile](#), [Bio](#))
 - [Board member application](#)
- Mason Williams, Global Head of DEI at Mattel Inc. ([Linked in Profile](#))
 - [Board member application](#)

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| C. ECHS principals update | FYI | ECHS principals | 14 m |
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- ECHS-Gardena
- ECHS-Lawndale

	Purpose	Presenter	Time
D. EdTec financial update	FYI	Dorothy Lee	10 m

- [22/23 Financial Update](#)
- [ECHS-L Income and Cash Flow Statements](#)
- [ECMS-G Income and Cash Flow Statements](#)
- [ECMS-I Income and Cash Flow Statements](#)
- [ECHS-G Income and Cash Flow Statements](#)

E. Board member donations	FYI	Farnaz Golshani-Flechner	5 m
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- Goal: 100% of board members to make a meaningful donation by end of 2023

IV. Study Session 5:47 PM

A. Charter renewal planning conversation	Discuss	All attendees	45 m
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V. Public Hearing 6:32 PM

A. Public Comment: Revised ECS - Safe Return to In Person Instruction and Continuity of Services Plan	FYI	Farnaz Golshani-Flechner & Jen Fenton	
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- [ECS - Safe Return to In-Person Instruction and Continuity of Services Plan](#) (tracked changes)

Background: To align with evolving public health directives and guidelines, revisions to this COVID safety plan are made and included in the board agenda for public comment and board approval several times each year.

VI. Consent Items A-P 6:32 PM

A. Approve Board Resolution 2022-2023 #4 - Authorizing Remote Board Meetings	Vote	Jeremiah David	3 m
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- [Board Resolution 2022-2023 #4 - Authorizing Remote Board Meetings](#)

B. Approve 12/8/2022 board meeting minutes	Approve Minutes	Jeremiah David	
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	Purpose	Presenter	Time
			<ul style="list-style-type: none"> • 12/8/2022 board meeting minutes
C. Approve 1/17/2023 Governance Committee meeting minutes	Approve Minutes	Jeremiah David	
			<ul style="list-style-type: none"> • 1/17/2023 Governance Committee meeting minutes
D. Approve 1/19/2023 Audit Committee meeting minutes	Approve Minutes	Jeremiah David	
			<ul style="list-style-type: none"> • 1/19/2023 Audit Committee meeting minutes
E. Approve 1/20/2023 Finance Committee meeting minutes	Approve Minutes	Jeremiah David	
			<ul style="list-style-type: none"> • 1/20/2023 Finance Committee meeting minutes
F. Approve private donations over \$1,000 as recommended by Finance Committee	Vote	Farnaz Golshani-Flechner	
			<ul style="list-style-type: none"> • List of private donations over \$1,000
G. Approve check registers and credit card statements as recommended by Finance Committee	Vote	Tracy Bondi	

ECS management certification: ECS management attests to having reviewed and approved the individual line items on the attached check registers and credit card statements in accordance with current ECS Financial Policies.

- Check registers: [August 2022](#), [September 2022](#), [October 2022](#), [November 2022](#)
 - Credit card statements: [August 2022](#), [September 2022](#), [October 2022](#), [November 2022](#)
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| H. Approve contracts as recommended by Finance Committee | Vote | Jeremiah David | |
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- [ECHSL - MBA Mechanical Room 146 HVAC Replacement Proposal](#)
 - Staff analysis: capital expenditure within school facilities budget and consistent with multi-year capital improvements plan at ECHS-Lawndale.

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> • ECHSG - Naturalists at Large 10th Grade Outdoor Education Trip Contract <ul style="list-style-type: none"> ◦ Staff analysis: contract cost within school outdoor education budget. 		
I.	Approve revised Lawndale Properties LLC Lease Agreement as recommended by Finance Committee	Vote	Alison Diaz
	<ul style="list-style-type: none"> • Revised Lawndale Properties LLC Lease Agreement with redlined changes to only Exhibit B - Base Rent (PDF page 20). <ul style="list-style-type: none"> ◦ Rent adjusted to match recent fair market rent appraisal 		
J.	Approve revised Yukon LLC Sublease Agreement Amendment as recommended by Finance Committee	Vote	Alison Diaz
	<ul style="list-style-type: none"> • Revised Yukon LLC Sublease Agreement Amendment <ul style="list-style-type: none"> ◦ Revised description of premises to more clearly describe the premises subject to the Sublease 		
K.	Approve School Plans for Student Achievement for ECHSL, ECMSG, ECMSI, ECHSG	Vote	Jeremiah David
	<ul style="list-style-type: none"> • ECHS-Lawndale • ECMS-Gardena • ECMS-Inglewood • ECHS-Gardena 		
L.	Approve School Accountability Report Cards (SARCs) for ECHSL, ECMSG, ECMSI, ECHSG	Vote	Jeremiah David
	<ul style="list-style-type: none"> • ECHS-Lawndale • ECMS-Gardena • ECMS-Inglewood • ECHS-Gardena 		
M.	Approve sale or disposal of ECS e-waste (surplus technology equipment)	Vote	Jeremiah David
	<ul style="list-style-type: none"> • List of ECS e-waste (surplus technology equipment) 		
N.		Vote	Alison Diaz

	Purpose	Presenter	Time
Approve California Energy Commission's CalSHAPE Program Board Resolution for ventilation program funding at ECHS-G			

Program description:

The California Schools Healthy Air, Plumbing, and Efficiency Program (CalSHAPE) provides funding to fund the assessment, maintenance, and repair of ventilation systems, installation of carbon dioxide monitors, and replacement of noncompliant plumbing fixtures and appliances.

ECS has been awarded funding for ECHS-G. The corresponding ventilation program grant agreement and board resolution to accept the funding are enclosed below:

- ECHS-Gardena: [Board Resolution](#) and [Grant Agreement](#)

O. Approve revised ECS - Safe Return to In Person Instruction and Continuity of Services Plan	Vote	Farnaz Golshani-Flechner & Jen Fenton
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- Attached in previous agenda item V.A

P. Elect Dr. Betsy Hamilton as board vice president	Vote	Farnaz Golshani-Flechner & Jeremiah David
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To fill current board vice president vacancy, elect board officer as follows:

- Dr. Betsy Hamilton as board vice president

VII. Action Item 6:35 PM

A. Approve FY21/22 Audit Report as Recommended by Audit Committee	Vote	Farnaz Golshani-Flechner	3 m
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- [21/22 Audit Report](#) (final draft)
 - No audit findings or management notes are listed in this report
- [Required Board Communication](#) (final draft)

VIII. Upcoming Dates/Announcements 6:38 PM

	Purpose	Presenter	Time
A. Next ECS Board Meeting	FYI	Farnaz Golshani- Flechner	1 m
<ul style="list-style-type: none"> • March 23, 2023 at 5pm (in-person board meeting) 			
B. Next ECS Committee Meetings	FYI	Farnaz Golshani- Flechner	1 m
<ul style="list-style-type: none"> • Finance Committee - March 17, 2023 at 8:30am • Facilities Committee - April 26, 2023 at 4:30pm • Governance Committee - June 6, 2023 at 10:30am 			
C. Appreciations	Discuss	All Attendees	2 m
IX. Closing Items			6:42 PM
A. Adjourn Meeting	Vote	Anthony Jowid	1 m