



# Environmental Charter Schools

## Finance Committee Meeting

By Teleconference/Zoom

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### **Date and Time**

Friday October 22, 2021 at 8:30 AM PDT

### **Location**

Zoom: <https://us02web.zoom.us/j/86746735522?pwd=eG5RVHI4ZURqeXBwVm1YS2E0WTK5Zz09>

### *Optional*

- Call-in only: (669) 900-6833 (Meeting ID: 867 4673 5522, Passcode: 425920)
- Two-way Teleconference Location: 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278

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### **Finance Committee Members**

Tracy Bondi - Chair  
Farnaz Golshani-Flechner  
Ken Deemer  
Denise Berger  
Bruce Greenspon  
Alison Diaz

### **Finance Committee Charter**

- Provides financial oversight for the organization
- In conjunction with staff and other stakeholders, develops an annual operating budget and recommends for board approval

- Monitors adherence to budget and recommends changes, if necessary
- Sets long-term financial goals with funding strategies to achieve them
- Considers special, unbudgeted requests and make recommendations to board
- Develops multi-year operating budgets that tie to strategic plan
- Ensures adequacy of financial controls and monitor for compliance
- Ensure Financial literacy of Board Members by providing training

### **Goals for 2020-2021**

- Engage board in a critical assessment of the budget as it relates to organizational priorities and goals
- Hold a yearly ECS financial training course
- Ensure school budgets and cash flows are transparent, supportable, and sustainable
- Support ECHS #2's financial objectives in the facilities development and school startup process
- Collaborate with Menlo Charter Properties to refinance loans at ECMS- Gardena

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS**

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the

Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

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#### **Agenda**

**Purpose    Presenter    Time**

**I. Opening Items**

**8:30 AM**

	Purpose	Presenter	Time
Opening Items			
A. Record attendance and guests		Tracy Bondi	1 m
B. Call the Meeting to Order		Tracy Bondi	1 m
C. Approve agenda	Vote	Tracy Bondi	1 m

## II. Presentations from the Floor 8:33 AM

### A. Presentation from the floor on non agenda items FYI

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each).

### B. Presentations from the floor on agenda items FYI

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

## III. Discussion Items / Updates 8:33 AM

### A. EdTec financial update FYI Dorothy Lee 20 m

- [Financial Update](#)
- [ECHS-L Income and Cash Flow Statements](#)
- [ECMS-G Income and Cash Flow Statements](#)
- [ECMS-I Income and Cash Flow Statements](#)
- [ECHS-G Income and Cash Flow Statements](#)

### B. Update: Educator Effectiveness Funding Plans FYI Tracy Bondi 3 m

- [ECHSL - Educator Effectiveness Funding 2021-26 Plan](#)
- [ECMSG - Educator Effectiveness Funding 2021-26 Plan](#)

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• <a href="#">ECMSI - Educator Effectiveness Funding 2021-26 Plan</a></li> </ul>			
<b>C. Discussion: Management of ECS fund balances</b>	Discuss	Finance Committee	25 m
<ul style="list-style-type: none"> <li>• <a href="#">ECS Facilities Presentation</a></li> </ul>			
<b>D. Discussion: ECS Financial policies - going out to bid for large contracts</b>	Discuss	Finance Committee	3 m

#### IV. Consent Items A-E

**9:24 AM**

<b>A. Recommend board approval of 9/17/2021 Finance Committee meeting minutes</b>	Approve Minutes	Jeremiah David	1 m
<b>B. Recommend board acceptance of private donations over \$1,000</b>	Vote	Tracy Bondi	
<ul style="list-style-type: none"> <li>• <a href="#">List of private donations</a></li> </ul>			
<b>C. Recommend board approval of check registers and credit card statements</b>	Vote	Tracy Bondi	
<ul style="list-style-type: none"> <li>• Check registers: <a href="#">March 2021</a>, <a href="#">April 2021</a>, <a href="#">May 2021</a>, <a href="#">June 2021</a>, <a href="#">July 2021</a></li> <li>• Credit card statements: <a href="#">February 2021</a>, <a href="#">March 2021</a>, <a href="#">April 2021</a>, <a href="#">May 2021</a>, <a href="#">June 2021</a></li> </ul>			
<b>D. Recommend board approval of contracts</b>	Vote	Jeremiah David	
<ul style="list-style-type: none"> <li>• <a href="#">Varsity Tutors contract</a></li> <li>• Naturalists At Large outdoor education trip contracts <ul style="list-style-type: none"> <li>◦ <a href="#">ECHS-L 11th grade</a></li> <li>◦ <a href="#">ECHS-L 12th grade</a></li> </ul> </li> </ul>			

	Purpose	Presenter	Time
E. Recommend board approval of Outdoor Education Program Grant Authorizing Resolution	Vote	Farnaz Golshani-Flechner	

- [Outdoor Education Program Grant Authorizing Resolution](#)

## V. Action Items

**9:25 AM**

A. Recommend board approval of 21/22 Finance Committee Goals	Vote	Tracy Bondi	2 m
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*(changes from previous year in **bold**):*

- Engage board in a critical assessment of the budget as it relates to organizational priorities and goals (no change)
- Hold a yearly ECS financial training course (no change)
- Ensure school budgets and cash flows are transparent, supportable, and sustainable (no change)
- Support ECHS #2's financial objectives in the facilities development and school startup process (no change)
- Collaborate with Menlo Charter Properties to refinance loans at ECMS-Gardena **and ECMS-Inglewood** (new)

B. Recommend board approval of ESSER III Expenditure Plan	Vote	Tracy Bondi	2 m
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- ECS ESSER III Expenditure Plan
  - [Executive Summary](#)
  - [Expenditure Plan](#)

## VI. Closing Items

**9:29 AM**

A. Adjourn Meeting	Vote	Tracy Bondi	1 m
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