



# Environmental Charter Schools

## ECS Development Committee Meeting

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### **Date and Time**

Friday April 13, 2018 at 8:00 AM PDT

### **Location**

2625 Manhattan Beach Blvd. Suite 100, Redondo Beach, CA 90278

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### **Development Committee Members**

Julie Vo, Co-Chair  
Denise Berger, Co-Chair  
Alison Diaz  
Cathy Creasia  
Lindsey Jurca  
Lucy Tseng

### **Guests**

Alli Takido  
Justin Thongsavanh

### **Development Committee Charter**

- Partners with staff to develop sustainable, long-term financial resources to support the organization's mission and strategic plan
- Reviews and proposes plans for fundraising, including capital campaigns, grant proposals, individual giving, program giving, special events, and campaigns,
- Sets and reviews Board 'give / get' expectation
- Participates in planning, organizing, hosting and/or sponsoring fundraising activities
- Note: Committee is NOT responsible for raising money, but helps to ensure that funds are raised. Encourages all board members to participate in the process

### **Committee Goals 2017-2018**

- Monitor and report progress on board of directors' individual commitment forms.
- Monitor the success and support the execution of the fundraising plan
- Review upcoming events, foundation proposals (for reference) and prospective funders/donors and make introductions as appropriate.
- Ensures the board is equipped with the necessary tools and knowledge to support a culture of fundraising
- Prospect individuals, strategies and resources to support fundraising and development goals

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 2625 Manhattan Beach Blvd. Redondo Beach, CA 90278; telephone (310) 214-3400; fax (310) 214-3410.

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**Agenda**

**Purpose    Presenter    Duration**

**I. Opening Items**

- |  |  |          |     |
|--|--|----------|-----|
| <b>A.</b> Record Attendance and Guests |  | Julie Vo | 1 m |
| <b>B.</b> Call the Meeting to Order    |  | Julie Vo | 1 m |

**II. Review and Approval of Agenda**

- |  |                 |          |     |
|--|-----------------|----------|-----|
| <b>A.</b> Motion to Approve the Agenda   | Vote            |          | 1 m |
| <b>B.</b> Approve Previous Development Committee Meeting Minutes from February 9 | Approve Minutes | Julie Vo | 1 m |

Approve minutes for ECS Board Development Committee on March 9, 2018

**III. Presentation from the Floor**

- |   |     |  |  |
|---|-----|--|--|
| <b>A.</b> Presentation from the Floor on Non Agenda Items | FYI |  |  |
|---|-----|--|--|

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the committee. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

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|---|-----|--|--|
| <b>B.</b> Presentation From the Floor on agenda items | FYI |  |  |
|---|-----|--|--|

Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

**IV. Discussion Items / Updates**

- |   |         |          |      |
|---|---------|----------|------|
| <b>A.</b> Fundraising Progress + 3-month priorities | Discuss | Julie Vo | 20 m |
|---|---------|----------|------|

Review Fundraising Update at Board Meeting + discuss strategies and priorities for April-June (questions/comments)  
-Grant Prospect + Submission

- Micro-giving Infrastructure + ideas
- Third-party Fundraising
- ECS + Foodshop LA

**B. Foodshop LA** Discuss Julie Vo 20 m

- Updates on space and options
- Decision-making timeline
- Yay/Nay
- Event Taskforce
- Save the Date
- Sponsorships

**C. Vote on Foodshop LA Fundraiser in June** Vote 5 m

## V. Upcoming Events

**A. Upcoming Events** FYI Julie Vo 5 m

ECHS

- Green Ambassadors Student Film Festival - April 13 6:30 - 8:00 PM
- Lipsync Battle - April 19th
- Health & Wellness Fair - May 4th 5:30 PM - 7:30 PM
- [Senior Thesis Presentations - May 21st 9:00 AM - 3:00 PM](#)
- [Earth Carnival - June 1st 8:30 AM - 11:00 AM](#)
- Graduation - June 19th

ECMS-Gardena

- Green Up Day - April 21st
- Cultural Legacy Festival - May 12th 11:00 AM - 2:00 PM
- Culmination - June 15th

ECMS-Inglewood

- Grandparents and Significant Elders - April 12th
- Earth Carnival/Science Fair - April 26th
- [Career Day - May 10th 12:00 PM - 3:00 PM](#)
- Math Night - May 10th

**B. Appreciations** Discuss 5 m

## VI. Action Items

## VII. Closing Items

**A. Adjourn Meeting** Vote

Time: