



# Environmental Charter Schools

## ECS Board Development Committee

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### **Date and Time**

Friday March 9, 2018 at 8:00 AM PST

### **Location**

Via zoom at <https://zoom.us/j/3107955912>

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### **Development Committee Members**

Julie Vo, Co-Chair  
Denise Berger, Co-Chair  
Alison Diaz  
Cathy Creasia  
Lindsey Jurca  
Lucy Tseng

### **Guests**

Alli Takido  
Justin Thongsavanh

### **Development Committee Charter**

- Partners with staff to develop sustainable, long-term financial resources to support the organization's mission and strategic plan
- Reviews and proposes plans for fundraising, including capital campaigns, grant proposals, individual giving, program giving, special events, and campaigns,
- Sets and reviews Board 'give / get' expectation
- Participates in planning, organizing, hosting and/or sponsoring fundraising activities
- Note: Committee is NOT responsible for raising money, but helps to ensure that funds are raised. Encourages all board members to participate in the process

### **Committee Goals 2017-2018**

- Monitor and report progress on board of directors' individual commitment forms.
- Monitor the success and support the execution of the fundraising plan
- Review upcoming events, foundation proposals (for reference) and prospective funders/donors and make introductions as appropriate.
- Ensures the board is equipped with the necessary tools and knowledge to support a culture of fundraising
- Prospect individuals, strategies and resources to support fundraising and development goals

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

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**Agenda**

	<b>Purpose</b>	<b>Presenter</b>	<b>Duration</b>
<b>I. Opening Items</b>			
<b>A.</b> Record Attendance and Guests		Julie Vo	1 m
<b>B.</b> Call the Meeting to Order		Julie Vo	1 m
<b>II. Review and Approval of Agenda</b>			
<b>A.</b> Motion to Approve the Agenda	Vote		1 m
<b>B.</b> Approve Previous Development Committee Meeting Minutes from February 9	Approve Minutes	Julie Vo	1 m
Approve minutes for Development Committee Meeting on February 9, 2018			
<b>III. Presentation from the Floor</b>			
<b>A.</b> Presentation from the Floor on Non Agenda Items	FYI		
At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the committee. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.			
<b>B.</b> Presentation From the Floor on agenda items	FYI		
Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.			
<b>IV. Discussion Items / Updates</b>			
<b>A.</b> Follow-up to Action Items	Discuss	Julie Vo	15 m
Development Team TOURS: Send out tour date attendees to BMs 5 days in advance GRANTS: Inform BMs of funders and foundation trustees prior to grant submission; opportunities to join funder site visits REQUESTS: Send BMs list of all needs for all sites (ie camping gear for outdoor education)			

Denise Berger  
Continuing to look for ways to connect

Julie Vo  
Forward ECS Teacher Recruitment & JDs to all BMs  
Earth Carnival ask to Shade Hotel  
Senior Thesis Mentor/Career Day/Mock Interview to Chevron and Sketchers; Denise & Anthony

Cathy Creasia  
Look into hosting ECS students on a tour of USC (transportation included); Family Info sessions at USC; and admin clearance and support

Alli Takido  
Follow-up with education contact(s)

**B. Updates** Discuss Julie Vo 5 m  
General updates and prospects

**Next tour is this Thursday**

ECHS Student-led tour this **Thursday, March 8 at 2PM** please take this opportunity to invite friends and prospective supporters to our tour.

**Do you have any contacts from these Foundations?**

We are submitting grant requests to these new funders. Please let me know if you have any contacts to these foundations and their trustees.

[All Points North Foundation](#) - Executive Director, Laura Staich  
Board of Directors: Anthony Coker, Mark Dudzinski, Grace Llenado Rubino, Ronald Nelson, Rebecca Philbrick, Larry Promisel, Keka Sircar, Neil Snowdon

[Braitmayer Foundation](#) - Family Foundation

[Ronald Burkle Foundation](#) - about [Ron Burkle](#)

**V. Upcoming Events**

**A. School-Site Events & Tours** FYI Julie Vo 1 m

**TOURS At ECHS**

- Tuesday, March 20th at 10AM

<http://ecsonline.org/tour/>

**VI. Action Items**

**VII. Closing Items**

**A. Adjourn Meeting** Vote  
Time: