



Environmental Charter Schools

ECS Board of Directors' Meeting

Date and Time

Monday January 29, 2018 at 5:00 PM PST

Location

16315 Grevillea Avenue, Lawndale, CA 90260 Room 133 / Zoom info: Join from PC and Mac: <https://zoom.us/j/147466498> Or Telephone: +1 669 900 6833 (Meeting ID: 147 466 498)

ECS Board Members

Term and End Date

Mr. Ken Deemer, President.....	3 years	June 30, 2019
Mr. Anthony Jowid, Vice President.....	2 years	June 30, 2019
Ms. Denise Berger, Secretary.....	3 years	June 30, 2020
Ms. Jenni Owen.....	3 years	June 30, 2019
Ms. Farnaz Golshani-Flechner.....	3 years	June 30, 2018
Ms. Cathy Creasia.....	3 years	June 30, 2020
Ms. Zena Fong.....	1 year	June 30, 2018
Mr. Ernie Levroney.....	2 year	June 30, 2019
Lawndale Elementary School District Representative.....	Rotating Position	

ECS Staff

Ms. Alison Diaz, Executive Director & Founder
Ms. Kami Cotler, Director of Strategic Initiatives
Ms. Tracy Bondi, Director of Finance and Operations
Ms. Danielle Kelsick, Director of Curriculum and Instruction
Ms. Beth Bernstein, Principal at ECMS - Inglewood
Ms. KC Villoria, Principal at ECHS

Mission

To create and deliver vibrant, innovative, interdisciplinary learning opportunities using the environment to engage students and connect them to the wider world.

Vision

Our vision is that students are equipped with the knowledge and skills to graduate from college, inspired to discover their own sense of purpose and empowered to become quality stewards of their own communities.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Agenda

Purpose Presenter Duration

I. Opening Items

- | | | | |
|--|---|---------------|-----|
| A. Record Attendance and Guests | | Ken
Deemer | 1 m |
| | • Dr. Betsy Hamilton, Lawndale Elementary School District (LESD) Superintendent (attending as LESD board representative for current ECS board meeting) - see bio here | | |
| B. Call the Meeting to Order | | Ken
Deemer | 1 m |
| C. Approve the Agenda | Vote | Ken
Deemer | 1 m |

II. Presentations from the Floor

- | | |
|--|-----|
| A. Presentations from the Floor on Non Agenda Items | FYI |
|--|-----|

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

- | | |
|--|-----|
| B. Presentations from the Floor on Agenda Items | FYI |
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Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

III. Reports/Presentations

- | | | | |
|-------------------------------------|-----|--|------|
| A. Executive Director Update | FYI | Alison
Diaz | 20 m |
| | | <ul style="list-style-type: none"> • Celebrations • Home Office Updates: Home Office Organizational Chart & Phone Directory • Mission Inspiration | |

B. Principals Updates	FYI	School Principals	15 m
<ul style="list-style-type: none"> • ECHS • ECMS-G • ECMS-I 			

IV. Study Session

A. ECS 2018 -2019 Strategic Goals and Reporting Structure Update	Discuss	Alison Diaz/ Farnaz Golshani- Flechner	30 m
B. Brown Act Review	Discuss	Jeremiah David	20 m
<ul style="list-style-type: none"> • Brown Act summary handout is here. 			

V. Committee Reports

A. Facilities Committee Update	FYI	Alison Diaz/ Alayna Santos	5 m
<ul style="list-style-type: none"> • Inspection list is here • Meeting summary by Cunningham is here 			
B. Development Committee Update	FYI	Julie Vo/ Denise Berger	5 m
<ul style="list-style-type: none"> • Fundraising update is here 			
C. Governance Committee Update	FYI	Ken Deemer/ Jeremiah David	
<ul style="list-style-type: none"> • Since previous board meeting, no Governance Committee meeting has been held. No report out. Next meeting February 7, 2018. Prior committee meeting minutes listed below. 			
D. Finance Committee Update	FYI	Tracy Bondi/ Dorothy Lee	5 m
<ul style="list-style-type: none"> • EdTec's financial update is here • ECHS Nov 17 financials are here • ECMS-G Nov 17 financials are here • ECMS-I Nov 17 financials are here • Benefits Study presentation is here 			
E. Academic Excellence Committee Update	FYI	Danielle Kelsick	5 m
LA Times Article on California Dashboard is here			
F. Equity and Diversity Committee Update	FYI	Danielle Kelsick	5 m
<ul style="list-style-type: none"> • Equity and Diversity Committee Training Presentation is here 			

- Data for Equity and Diversity Committee Training (compiled by Robert Maxwell) is [here](#)

VI. Approve Consent Items A-K

- A.** Approve Previous Meeting Minutes for November 27, 2017 Board Meeting Approve Minutes Ken Deemer 1 m

Approve minutes for ECS Board of Directors' Meeting on November 27, 2017

- B.** Accept Minutes From the Following Board Committee Meetings Vote Jeremiah David

Committee Meeting Minutes are attached in the Committee Reports section.

- Development Committee Meeting Minutes on January 19, 2018
- Finance Committee Meeting Minutes on January 19, 2018
- Academic Excellence Committee Meeting Minutes on January 18, 2018
- Development Committee Meeting Minutes on December 8, 2017
- Development Committee Meeting Minutes on November 17, 2017
- Finance Committee Meeting Minutes on November 17, 2017
- Governance Committee Meeting Minutes on November 6, 2017
- Development Committee Meeting Minutes on October 13, 2017
- Facilities Committee Meeting Minutes on October 11, 2017
- Governance Committee Meeting Minutes on October 4, 2017

- C.** Approve December 2017 Check Register Vote Tracy Bondi

- December 2017 Check Register is [here](#).

- D.** Approve ECMS-I Single Plan for Student Achievement Vote ECMS-I Principal

As recommended by the ECMS-I School Site Council, approve ECMS-I Single Plan for Student Achievement.

- ECMS-I SPSA is [here](#)

- E.** Approve Revised Local School Wellness Policy Vote Alison Diaz

- Revised Local School Wellness Policy is [here](#)

- F.** Acceptance of November 2017 Private Donations Over \$1k Vote Julie Vo

As recommended by Finance Committee, approve acceptance of Private Donations.

- Private donations list is [here](#).

- G.** Approve Allocation of ECS Grants to ECMS-I Vote Tracy Bondi

As recommended by Finance Committee approve the allocation of the following donations to ECMS-I:

- 10/17/17 - Ken Aldrich - \$15,000 general fund donation
- 11/23/17 - Ozaki Family Trust - \$300 general fund donation
- 12/27/17 - Barbara Cotler - NVIDIA Corp Stock valued at \$5,524

- H.** Approve First Interim Financial Reports Vote Tracy Bondi

As recommended by Finance Committee, approve the following First Interims:

- ECHS First Interim financial report is [here](#).
- ECMS-G First Interim financial report is [here](#).
- ECMS-I First Interim financial report is [here](#).

I. Approve Allocation of One-Time Funds, Outstanding Mandate Claims Vote Tracy Bondi

As recommended by Finance Committee, allocation of One-Time Funds for Outstanding Mandate Claims (Fiscal Year 2017-18) toward teacher compensation and benefits as follows:

- Environmental Charter Middle School - Gardena \$51,091
- Environmental Charter Middle School - Inglewood \$34,880
- Environmental Charter High School \$73,974

J. Approve 2016-17 ECHS, ECMS-G, ECMS-I School Accountability Report Cards Vote Alison Diaz

- ECHS 2016-17 School Accountability Report Card is [here](#).
- ECMS-G 2016-17 School Accountability Report Card is [here](#).
- ECMS-I 2016-17 School Accountability Report Card is [here](#).

K. Approve Board Members' Participation on the Following Board Committees Vote Jeremiah David

- Ernie Levroney on Facilities Committee
- Zena Fong on Academic Excellence Committee

Updated list of Committee Members and Term Dates is [here](#).

VII. Action Items

A. Approve ECS 2017-2018 Strategic Goals and Reporting Structure Vote Farnaz Golshani-Flechner/
Alison Diaz 5 m

B. Accept FY 16/17 Audit Report Vote Tracy Bondi 5 m

As recommended by Finance Committee, accept FY 16/17 Audit Report.

- FY 16/17 Audit Report is [here](#).

C. Approve Revised Employee Handbook Vote Alison Diaz 5 m

- Summary of 17-18 ECS Employee Handbook Changes [here](#)

VIII. Upcoming Dates

A. Next ECS Board Meeting FYI Alison Diaz

- March 19, 2018 at 5pm at Environmental Charter High School

B. Next ECS Committee Meetings FYI Alison Diaz

- Governance Committee Meeting - February 7, 2018
- Development Committee Meeting - February 13, 2018
- Facilities Committee Meeting - February 14, 2018

- Finance Committee Meeting - March 16, 2018
- Academic Excellence Committee - TBD
- Equity and Diversity Committee Meeting - TBD

C. Student Led Tours FYI Alison Diaz

- Sign up for a tour [here](#)
 - Thursday, February 8 at 2pm
 - Tuesday, February 20 at 10am
 - Thursday, March 8 at 2pm

D. Upcoming Events FYI Alison Diaz 2 m

- [ECHS Community Forum](#)
 - February 2, 2018 - 8:30am to 12pm
 - Location: Environmental Charter High School - 16315 Grevillea Ave. Lawndale, CA 90260
 - Parking/Driving Information [here](#)
- [An Evening with Educators Deborah Meier & Emily Gasoi](#)
 - Thursday, February 22, 2018 - 5:30pm to 7:00pm
 - Location: TBD

IX. Transition to Closed Session

A. Adjourn to Closed Session Vote Alison Diaz 1 m

X. Closed Session

A. Conference with Legal Counsel— Anticipated Litigation Discuss Alison Diaz 30 m

- Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of potential cases: 1.

XI. Report Out of Closed Session

A. Report Out FYI Alison Diaz 2 m

XII. Closing Items

A. Adjourn Meeting Vote Ken Deemer 1 m