



# Environmental Charter Schools

## Development Committee Meeting

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### **Date and Time**

Friday January 19, 2018 at 8:00 AM PST

### **Location**

Via zoom (<https://zoom.us/j/612278801>)

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### **Development Committee Members**

Julie Vo, Co-Chair  
Denise Berger, Co-Chair  
Alison Diaz  
Cathy Creasia  
Lindsey Jurca  
Lucy Tseng

### **Guests**

Alli Takido  
Justin Thongsavanh

### **Development Committee Charter**

- Partners with staff to develop sustainable, long-term financial resources to support the organization's mission and strategic plan
- Reviews and proposes plans for fundraising, including capital campaigns, grant proposals, individual giving, program giving, special events, and campaigns,
- Sets and reviews Board 'give / get' expectation
  
- Participates in planning, organizing, hosting and/or sponsoring fundraising activities
- Note: Committee is NOT responsible for raising money, but helps to ensure that funds are raised. Encourages all board members to participate in the process

### **Committee Goals 2017-2018**

- Monitor and report progress on board of directors' individual commitment forms.
- Monitor the success and support the execution of the fundraising plan
- Review upcoming events, foundation proposals (for reference) and prospective funders/donors and make introductions as appropriate.
- Ensures the board is equipped with the necessary tools and knowledge to support a culture of fundraising
- Prospect individuals, strategies and resources to support fundraising and development goals

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

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**Agenda**

	<b>Purpose</b>	<b>Presenter</b>	<b>Duration</b>
<b>I. Opening Items</b>			
<b>A.</b> Record Attendance and Guests		Julie Vo	1 m
<b>B.</b> Call the Meeting to Order		Julie Vo	1 m
<b>II. Review and Approval of Agenda</b>			
<b>A.</b> Motion to Approve the Agenda	Vote		1 m
<b>B.</b> Approve Previous Development Committee Meeting Minutes from November 17	Approve Minutes	Julie Vo	1 m
<b>III. Presentation from the Floor</b>			
<b>A.</b> Presentation from the Floor on Non Agenda Items	FYI		
At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the committee. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.			
<b>B.</b> Presentation From the Floor on agenda items	FYI		
Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.			
<b>IV. Discussion Items / Updates</b>			
<b>A.</b> Action Item Update	Discuss	Julie Vo	10 m
Committee members to follow up on assigned action items: -Year End Appeal and engagement			
For reference <a href="#">2017-2018 Development Dashboard</a>			
<b>B.</b> DEV COMMITTEE SHORT LIST	FYI	Julie Vo	5 m

Review Development Committee short-list of top partners and prospects

Link [HERE](#)

ACTION: Committee members to review and add TWO names/organizations by next Friday, 1/26 to discuss at next meeting

**C. IDEA FOR NEXT IN-PERSON MEETING**      Discuss                              Julie Vo                              10 m

Suggested format for next Development Committee meeting with special invitation to new board members Anthony, Zena and Ernie

- 1) Expectations and goals
- 2) Brainstorm & strategy
- 3) Developing personalized action plans with tangible, reportable goals

## **V. Upcoming Events**

**A. School-Site Tours**    FYI    Julie Vo    1 m

**Community Forum - 2/2**  
**Book Event with Deb Meier - 2/22**

### **TOURS At ECHS**

- Tuesday, Jan. 23rd at 10AM
- Thursday, Feb 8th at 2PM
- Tuesday, Feb 20th at 10AM

**<http://ecsonline.org/tour/>**

## **VI. Action Items**

## **VII. Closing Items**

**A. Adjourn Meeting**    Vote

Time: