



Environmental Charter Schools

ECS Board of Directors' Meeting

Date and Time

Monday November 27, 2017 at 5:00 PM PST

Location

16315 Grevillea Avenue, Lawndale, CA 90260 Room 133 / Call-In Location: 840 14th Street, San Diego, CA 92101 / Call-In Location: 320 W 8th St, Bloomington, IN 47404 / Zoom Info: Join from PC and Mac: <https://zoom.us/j/453732313> Or Telephone: +1 646 876 9923 (Meeting ID: 453 732 313)

ECS Board Members

Term and End Date

Mr. Ken Deemer, President.....	3 years	June 30, 2019
Mr. Anthony Jowid, Vice President.....	2 years	June 30, 2019
Ms. Denise Berger, Secretary.....	3 years	June 30, 2020
Ms. Jenni Owen.....	3 years	June 30, 2019
Ms. Farnaz Golshani-Flechner.....	3 years	June 30, 2018
Ms. Cathy Creasia.....	3 years	June 30, 2020
Ms. Zena Fong.....	1 year	June 30, 2018
Lawndale Elementary School District Representative.....	Rotating Position	

ECS Staff

Ms. Alison Diaz, Executive Director & Founder
Ms. Kami Cotler, Director of Strategic Initiative
Ms. Tracy Bondi, Director of Finance and Operations
Ms. Danielle Kelsick, Director of Curriculum and Instruction
Ms. Beth Bernstein, Principal at ECMS - Inglewood
Ms. KC Villoria, Principal at ECHS

Mission

To create and deliver vibrant, innovative, interdisciplinary learning opportunities using the environment to engage students and connect them to the wider world.

Vision

Our vision is that students are equipped with the knowledge and skills to graduate from college, inspired to discover their own sense of purpose and empowered to become quality stewards of their own communities.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Agenda

Purpose Presenter Duration

I. Opening Items

A. Record Attendance and Guests Ken Deemer 1 m

Jenina Ramirez - bio link [here](#)
 Raul Ramirez - bio link [here](#)
 Lydia Elle - bio link [here](#)
 Shelley Levy - bio link [here](#)
 Nikki Dashti - bio link [here](#)

B. Call the Meeting to Order Ken Deemer 1 m

C. Approve the Agenda Vote Ken Deemer 1 m

II. Presentations from the Floor

A. Presentations from the Floor on Non Agenda Items FYI

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

B. Presentations from the Floor on Agenda Items FYI

Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

III. Reports/Presentations

A. Executive Director Update FYI Alison Diaz 20 m

LACOE Literacy Leadership Award to Laura Medlin is [here](#)

TOC Blog post by Alison Diaz and Sammy Lyon is [here](#)

B. Local Indicator Dashboard FYI Robert Maxwell 10 m

CA School Dashboard Local Indicators (Nov. 2017) Presentation is [here](#)
 Local Indicators Board Handout is [here](#)

IV. Study Session

A. Welcoming our New Board Members	Discuss	Alison Diaz/Ken Deemer/Anthony Jowid	20 m
ECS New Board Member Orientation/Onboarding Guide			
B. ECS 2018 -2019 Strategic Goals and Reporting Structure	Discuss	Farnaz Golshani-Flechner	60 m

V. Committee Reports

A. Facilities Committee	FYI	Alison Diaz/Alayna Santos	10 m
B. Development Committee	FYI	Julie Vo/Denise Berger	10 m

2017-2018 Development Dashboard is [here](#).

Career Day photos are [here](#).

Harvest Festival photos is [here](#).

C. Governance Committee	FYI	Ken Deemer/Jeremiah David	2 m
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ECS New Board Member Procedure Document is [here](#)

D. Finance Committee	FYI	Tracy/Dorothy	15 m
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EdTec financial update is [here](#).

ECHS Sept17 financials is [here](#).

ECMS-G Sept17 financials is [here](#).

ECMS-I Sept17 financials is [here](#).

E. Academic Excellence Committee	FYI		
F. Diversity and Equity Committee	FYI		

VI. Approve Consent Items A-J

A. Approve Previous Meeting Minutes on September 25th	Approve Minutes	Ken Deemer	5 m
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- ECS Board Meeting Minutes on September 25, 2017

Approve minutes for ECS Board Meeting on September 25, 2017

B. Approve September 2017 and October 2017 Check Registers	Vote	Tracy Bondi	
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Sept 2017 Check Register is [here](#).

Oct 2017 Check Register is [here](#).

C. Approve SPSA at ECHS & ECMS-G	Vote	ECHS & ECMS-G Principals	
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ECHS SPSA is [here](#)

ECMS-G SPSA is [here](#)

D. Approve Cunningham Contract Extension Vote Alison Diaz

[Cunningham Architect Work Authorization 4 2017-18](#) (approved by Facilities and Finance Committees)

The initial contract for architectural fees for the ECHS Portables Project was \$7,500. The additional amounts for which work has already been completed is as follows:

Work authorization form 1: \$7,000
Work Authorization form 2: \$10,000
Work Authorization form 3: \$4,835.

This work was completed last fiscal year.

The additional work Authorization Form 4 for the amount of \$30,000 is for the 2017-18 fiscal year.

E. Approve Fast Track Prop K Bid Vote Alison Diaz

[Fast Track Prop K Bid](#) (approved by Facilities Committee)

Winning bid from Fast Track Construction Corp Public Bid May-June 2017.

The contract is subject to LA City approving the extended timeline for the City of LA Prop K contract. The contract is identified as contract A. Should the city not approve the Bid, ECS asked for an alternative contract with revised scope. Work to be scheduled during this current school year. Total expected cost: \$598,000; to be paid for with Prop K grant (\$649k)

F. Approve 2017-2018 Shelley Levy Consulting Agreement Vote Alison Diaz

[2017-2018 Shelley Levy Consulting Agreement](#)

At the last board meeting, the board moved to approve an increase in benefits for employees with families. We have secured Shelly Levy, a consultant, to support this study. Total expected cost: \$10,000

G. Approve 2017-2018 Strategic HR Alliance Consulting Revised Agreement Vote Alison Diaz

[2017-2018 Strategic HR Alliance Consulting Revised Agreement](#)

H. Approve Gardena-Carson Family YMCA Facility Use Agreement for ECHS Vote Alison Diaz

[Gardena-Carson Family YMCA Facility Use Agreement](#) for ECHS

I. Acceptance of Sept.-Oct. 2017 Private Donations Over \$1k per Allocation Specified Vote Julie Vo

List of private donations is [here](#)

J. Approve Revised Fiscal Policies Vote Tracy Bondi/
Dorothy Lee 5 m

Revised ECS Financial Policy is [here](#)

VII. Action Items

A. Approve brokerage account and bank account for ECHS #2 at Comerica Bank Vote Alison Diaz 5 m

Comerica Checking Account Details is [here](#)

Comerica Brokerage Account fee schedule is [here](#)

B. Approve Revised ECS Uniform Complaint Procedure	Vote	Alison Diaz/ Kami Cotler	2 m
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Revised ECS Uniform Complaint Procedure [here](#)

C. Approve Ernie Levroney for Board Membership for two year term concluding June 30, 2019	Vote	Ken Deemer	5 m
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Bio linked [here](#)

VIII. Upcoming Dates

A. Next ECS Board Meeting	FYI	Alison Diaz
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- January 29, 2018

B. Next ECS Committee Meetings	FYI	Alison Diaz
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- Equity and Diversity Committee Meeting - November 28, 2017
- Governance Committee Meeting on December 6, 2017
- Academic Excellence Committee on December 11, 2017
- Development Committee Meeting on December 12, 2017
- Facilities Committee Meeting on December 13, 2017
- Finance Committee Meeting on January 19, 2018

C. Student Led Tours	FYI	Alison Diaz
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<http://ecsonline.org/tour/>

- Thursday, November 30th at 2PM

D. Upcoming Events	FYI	Alison Diaz
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IX. Closing Items

A. Adjourn Meeting	Vote	Ken Deemer	1 m
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