



# Environmental Charter Schools

## ECS Governance Committee Meeting

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### **Date and Time**

Wednesday September 13, 2017 at 10:30 AM

### **Location**

2625 Manhattan Beach Blvd. Suite 100, Redondo Beach, CA 90278

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### **Governance Committee Members**

Ken Deemer - Chair  
Anthony Jowid  
Alison Diaz  
Jeremiah David

### **Governance Committee Charter**

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

### **Goals for 2016-2017**

- Dashboard revised to align to LCAP and Strategic Plan
- Pipeline of future ECS Board members
- Establish the process for the annual review of the Board, Chair and ED
- Establish timeline and process for next phase of strategic planning - completing 2017-2020 Strategic plan
- Review evaluation procedures for all staff, teachers, and administrators

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### **SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

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## **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

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## **Agenda**

	<b>Purpose</b>	<b>Presenter</b>	<b>Duration</b>
<b>I. Opening Items</b>			
<b>A.</b> Record Attendance and Guests		Denise Berger	1
<b>B.</b> Call the Meeting to Order		Denise Berger	1
<b>II. Review and Approval of Agenda</b>			
<b>A.</b> Motion to Approve the Agenda	Vote	Denise Berger	1
<b>B.</b> Approve Previous Governance Committee Minutes	Approve Minutes	Denise Berger	1
Governance Committee Meeting Minutes on May 31, 2017			
<b>III. Presentation from the Floor</b>			
<b>A.</b> Presentation from the Floor on Non Agenda Items	FYI		1
At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the committee. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.			
<b>B.</b> Presentation on the Agenda	FYI		1
Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.			
<b>IV. Discussion Items / Updates</b>			
<b>A.</b> Review Governance Goals	Discuss	Alison	15
<b>Goals for 2016-2017</b>			
<ul style="list-style-type: none"><li>• Dashboard revised to align to LCAP and Strategic Plan</li><li>• Pipeline of future ECS Board members</li><li>• Establish the process for the annual review of the Board, Chair and ED</li><li>• Establish timeline and process for next phase of strategic planning - completing 2017-2020 Strategic plan</li><li>• Review evaluation procedures for all staff, teachers, and administrators</li></ul>			
<b>Proposed Goals for 2017-18</b>			
<ul style="list-style-type: none"><li>• Create a Board Dashboard within Board on Track</li><li>• Successfully onboard newest ECS Board members</li><li>• Continue to develop our pipeline of future Board members</li><li>• Adopt a mission revision and draft 2018-2021 Strategic Plan</li></ul>			

- Collaborate with HR consultant to review evaluation procedures for all staff, teachers and admin, Board and ED

<b>B.</b> Review Board On Track's Process for adopting a Board Dashboard	Discuss	Ken Deemer	15
<b>C.</b> Consider Pipeline of Board Members:	Discuss	Ken Deemer	5

1. Consider Zena Fong. Zena Bio can be found **here** application for board membership **here** and the recommendation for board membership **here**
2. Consider Ernie Levrony as candidate for Board Membership. Please find Ernie's Bio **here**
3. Future candidates: [Board Pipeline List](#)

<b>D.</b> Mission Rewrite and Strategic Planning Update	Discuss	Alison Diaz	5
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Suggestion: With other challenges and no urgency to change the mission, lets set the intention and goal this year to revise the mission. Lets ask the board as subgroup of the Equity Committee to set the goals of revising this school year!

#### **V. Action Items**

<b>A.</b> Approve 2017-18 Governance Committee Goals	Vote	Alison Diaz	5
<b>B.</b> Recommend Approval of Zena Fong for a one year term, starting September 25, 2017 and ending June 30,	Vote	Alison Diaz	5

See previous section.

#### **VI. Closing Items**

<b>A.</b> Adjourn Meeting	FYI	Alison Diaz	1
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Time: