



Environmental Charter Schools

ECS Finance Committee Meeting

Date and Time

Friday August 18, 2017 at 8:30 AM

Location

16315 Grevillea Ave., Lawndale, CA 90260 / 840 14th St., San Diego, CA 92101 / Zoom:
Join from PC or Mac: <https://zoom.us/j/517445701> Or Telephone: +1 669 900 6833 (US
Toll) Meeting ID: 517 445 701

Finance Committee Members

Tracy Bondi - Chair
Jenni Owen - Co-Chair
Alison Diaz
Ken Deemer
Bruce Greenspon
Dorothy Lee

Finance Committee Charter

- Provides financial oversight for the organization
- In conjunction with staff and other stakeholders, develops an annual operating budget and recommends for board approval
- Monitors adherence to budget and recommends changes, if necessary
- Sets long-term financial goals with funding strategies to achieve them
- Considers special, unbudgeted requests and make recommendations to board
- Develops multi-year operating budgets that tie to strategic plan
- Ensures adequacy of financial controls and monitor for compliance
- Ensure Financial literacy of Board Members by providing training

Goals for 2016-2017

- Hold a yearly ECS financial training course as needed
- Ensure adequate financing for the facilities development in Inglewood and Lawndale
- Ensure salary schedules are supportable and sustainable
- Assist in determination of auditor evaluation and choice of auditors for 2016-17 audit

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Tracy Bondi	1
B. Call the Meeting to Order		Tracy Bondi	1
C. Approve Previous Meeting Minutes	Approve Minutes	Tracy Bondi	1
<ul style="list-style-type: none"> • Minutes from Finance Committee meeting on March 3, 2017 			
II. Presentations from the Floor			
A. Presentation from the Floor on Non Agenda Items	Discuss		3
<p>At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.</p>			
B. PRESENTATIONS ON AGENDA ITEMS	Discuss		5
<p>Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.</p>			
III. Discussion Items / Updates			
A. Discuss Committee Goals and Meeting Calendar for FY 17/18	Discuss	Tracy Bondi	20
Proposed Goals for 2017-18			
<ol style="list-style-type: none"> 1. Hold a yearly ECS financial training course as needed 2. Ensure adequate financing for the facilities development in Inglewood 3. Ensure salary schedules are supportable and sustainable 4. Assist in determination of auditor evaluation and choice of auditors for 2018-19 audit. 			
B. EdTec Financial Update and FY 16/17 Unaudited Actuals	Discuss	Dorothy Lee	15

EdTec financial update is [here](#).

IV. Action Items

- | | | | |
|--|------|-------------|---|
| A. Recommend Board Approval of Committee Goals and Calendar | Vote | Tracy Bondi | 2 |
| B. Recommend Board Approval of FY 16/17 Unaudited Actuals: ECHS, ECMSG, ECMSI | Vote | Dorothy Lee | 2 |

Note: documents for this item are found in the EdTec Financial Update above.

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|---|------|-------------|----|
| C. Recommend Board Approval of Contracts | Vote | Tracy Bondi | 10 |
|---|------|-------------|----|

Contract Renewals

1. [Preferred Meals \(School Lunch\)](#) - ECS
2. [Nature Bridge](#) - ECMSG Outdoor Education Trips
3. Woodcraft Rangers - [ECHS](#) and [ECMSI](#)

New Contracts

1. [Susan McDonald \(Speech / Language Pathologist\)](#) - ECS
2. [MQI Coaching Contract \(math\)](#) - ECHS
3. [Woodcraft Rangers](#) - ECMSG
4. [UCLAMP](#) - ECS
5. [Master Contract with SW Selpa for Special Ed Services NPSA](#) - ECS
6. [MOU with LACOE](#) - ECMS G and ECMS I

- | | | | |
|---|------|-------------|---|
| D. Recommend Approval of Consolidated Application FY 17/18: ECHS, ECMSG, ECMSI | Vote | Tracy Bondi | 2 |
|---|------|-------------|---|

Documents are here for: [ECHS](#) Con App, [ECMSG](#) Con App, [ECMSI](#) Con App

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| E. Recommend Board Approval of ECMSI - Yukon Sublease | Vote | Tracy Bondi | 5 |
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Yukon sublease is [here](#).

V. Closing Items

- | | | | |
|---------------------------|------|-------------|---|
| A. Adjourn Meeting | Vote | Tracy Bondi | 1 |
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