



Environmental
Charter Schools

**Environmental Charter Schools
Development Committee Meeting Agenda
May 20, 2016 - 10:00 AM**

Meeting will be held at:
1055 W. 7th Street, Suite 3050, Los Angeles, CA 90017
Teleconference Dial-in Number: (605) 477-2100
Participant Access Code: 450515# Host Access Code: 450515*

1. Call to Order and Attendance 10:00 AM

<u>Committee Members</u>	<u>Present</u>	<u>Absent</u>
Ms. Julie Vo (Chair)		
Ms. Amy Johnson (Co-Chair)		
Mr. Brad Jewett		
Mr. Ken Deemer		
Mr. William Robertson		
Ms. Farnaz Golshani		
Ms. Lucy Tseng		
Ms. Alison Diaz		
Ms. Lindsey Jurca		

Next Regular Board Meeting Date
Monday, May 23 at 5:00 PM - ECHS

2. Review and Approval of Agenda 10:05 AM

Motion to approve the agenda by _____ Seconded by _____
All in favor _____ Against _____ Abstaining _____
Motion Carries / Fail

3. Discussion Items/Updates 10:06 AM

- A. [Development Status Report](#)
- B. Donor Engagement Events
 - a. Adventure Out at Denise's on May 17, 2016
- C. Donor Engagement Events
 - a. Adventure Out at Denise's on May 17, 2016
- D. Fundraising & Storytelling
 - E. [Tell the ECS Story Draft \(Review\)](#)
- F. Fundraising Training + Board Engagement - Brainstorm
- G. Upcoming Events
 - a. [Upcoming Student Led Tours](#) (ECHS 5/31 and 6/7, both at 10:00AM)
 - b. Thursday, May 19, 5PM-7PM - [Literacy Night at ECMS-G](#)



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- c. Saturday, May 21, 11AM-2PM - [Multicultural Festival at ECMS-G](#)
- d. Friday, May 27, 8:30 AM - 11:00 AM [Earth Carnival](#) at ECHS
- e. Culmination and Graduations
 - ECHS** - Tuesday, 6/14 at 5:00 PM, at El Camino College Marsee Auditorium (16007 Crenshaw Blvd, Torrance, CA 90506). Tickets are required to attend. To request tickets, please submit a request [HERE](#).
 - ECMSI** - Wednesday, 6/15 at 9:00 AM, at ECMSI
 - ECMSG** - Thursday, 6/16 at 3:00PM, at Hawthorne Memorial Center (3901 W. El Segundo Blvd. Hawthorne, CA 90250). Tickets are required to attend. To request tickets, please submit a request [HERE](#).

- 4. Action Items 10:50 AM

- 5. Adjournment 11:00 AM

Call-in Locations

325 S. Peck, Manhattan Beach CA 90266

Development Committee Charter

- Partners with staff to develop sustainable, long-term financial resources to support the organization's mission and strategic plan
- Reviews and proposes plans for fundraising, including capital campaigns, grant proposals, individual giving, program giving, special events, and campaigns,
- Sets and reviews Board 'give / get' expectation
- Participates in planning, organizing, hosting and/or sponsoring fundraising activities

Note: Committee is NOT responsible for raising money, but helps to ensure that funds are raised. Encourages all board members to participate in the process

Goals for 2015-2016 adopted at Sept. 2015 board meeting

1. Create a strategy to determine how the committee can best support and use the CRM system to support fundraising goals.
2. Monitor and report progress on board of directors' individual commitment forms.
3. Monitor the success and support the execution of the fundraising plan
4. Review upcoming events, foundation proposals (for reference) and prospective funders/donors and make introductions as appropriate.
5. Ensures the board is equipped with the necessary tools and knowledge to support a culture of fundraising

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.



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SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.